

## Green Team Meeting Notes

April 9, 2016 at CHFM

Attendees: Mario Rivera, Nam Henderson, Kathy Kindblade, Yvonne Salfinger, Larry Grimm, Joan Gregerson, Kay Tosi, Marilyn Mitchell, Emily Shaver, Susie Shanley, Becky Coughlin, Liz Goehring

### 1. Earth Day Festival Coordination

#### Marketing

- a. Nice article in Life on Capitol Hill, Gardening column but unfortunately wrong date. (Apr 22)
- b. Kristy developed a template using Teller Elementary students' art work. Wayne New's office provided 200 color copies of the flyers (50 copies of 4 designs).
- c. Distribution of flyers to neighborhood schools & businesses:
  - a. Joan: Teller Elem, Good Shepherd School, Reach Academy, 6<sup>th</sup> Ave Businesses, 12<sup>th</sup> Ave Businesses - done
  - b. Nam: Will do: 8<sup>th</sup> & Colorado businesses
  - c. Kathy & Yvonne: Will do: Colfax businesses

#### Welcome Table

- a. Nam & Liz to staff with other volunteers.
- b. Need handout at Welcome table. Joan to format. Larry offered to print them. \*\* Since the meeting, Joan formatted and ordered them via VistaPrint. This expenditure has been approved by CPN and will reimburse Joan.
- c. Liz to provide printed graphic or tablet with graphic showing what is a Sustainable Neighborhood, with examples of what was done in other neighborhoods

#### Data Collection & Mapping:

- a. Each table will be provided with a sheet where visitors can register their asset, e.g. garden, solar panels, etc. Liz and Nam to provide.
- b. Mario brought demo of map, made at Staples for \$19.99. To request approval for 10 maps to be printed for all Green Team booths plus Certifiably Green Businesses and Denver Energy Challenge. \*\* Since the meeting, CPN approved this expenditure and will reimburse Mario.

#### Prizes:

- a. Need printed poster listing the prize donors and other sponsors. Joan to create this. Larry to provide easel. To be placed near welcome table. \*\* Since the meeting, Joan designed and got this expense approved by CPN. Joan ordered poster. CPN to reimburse Joan.

#### Signage:

- a. Use cardboard or other recycled/recyclable materials when possible.
- b. Banner – Larry to design/order/fund.
- c. Signs on blocked streets: Qty 2 needed. ?? Marilyn/Emily to make on cardboard.

- d. Barricades – Mario to provide four sawhorses.

**Street Closure:**

- a. Larry – in process. Tentatively approved but missing two neighbors approval.

**Food Trucks:**

- a. Patrick to give go ahead once we know for sure that the street can be closed.

**Volunteer Coordination:**

- a. Susie Shanley to serve as Volunteer Coordinator
- b. All Volunteers will check in with Susie
- c. Need more food volunteers: Susie to ask Nancy McCaa. \*\* Since meeting, Nancy agreed.

**2. Next Meeting: May 7 12 – 2**

- a. Invite Taylor Moellers to do a Sustainable Neighborhood Network Introduction
- b. Reflect on Earth Day: successes & lessons learned